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MEMORANDUM FOR THE RECORD

9 * SEP 1985

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FROM:

SUBJECT: Pre-Construction Meeting Regarding GWMP Project

1. A pre-construction meeting was conducted by the Department of Transportation, Federal Highway Administration (DOT, FHWA) at their offices at 1000 North Glebe Road, Arlington, VA on Friday 06 September 1985 at 1000 hours. Representatives of FHWA, the National Park Service (NPS), Minority Truckers, Inc. (MTI)--the contractor, The U.S. Park Police (USPP), and the undersigned representing CIA attended.

2. The Small Business Administration (SBA) had not signed the contract awarding the job to MTI at the time of the meeting; however, it was confidently expected that SBA would do so on 9 or 10 September and that MTI would be the contractor. MTI stated they would begin work within hours of the contract award on the widening of the George Washington Memorial Parkway (GWMP) and construction of a 1000 foot acceleration lane to accommodate north-bound CIA traffic onto the GWMP.

3. The contractor stated that they will not require any access onto the Agency compound. MTI will be setting up a fenced staging area in the triangular grassy area between the CIA entrance and exit ramps on the outbound side of the GWMP.

4. MTI has also been given permission for their trucks, and subcontractor trucks, to use the GWMP from either the Beltway or Route 123. It is possible that southbound trucks may mistakenly turn off at the CIA ramp instead of going on to the Route 123 interchange to change directions. In this respect, Agency SPO's should be aware of the construction project and provide directional assistance to truckers.

5. As Phase II of the project is reached, it is also possible that Agency personnel may experience brief delays in exiting onto the Northbound GWMP ramp. It may be suggested via an Employee Bulletin at a later date that all personnel who don't have to exit via the GWMP ramp use other exits from the compound. All parties in attendance agreed that any reduction in traffic during the construction would be helpful.

6. All major roadwork is scheduled to be completed by 06 December 1985. Because of presently known delays in the shipment of some materials for the median strip retaining wall, the contractor has been given verbal approval for an extension until 30 April to finish the wall and minor landscaping details.

STAT Depending upon winter weather conditions, the work could be accomplished
sooner.



STAT OL/NBPC [redacted] 06 Sept 85

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